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MINUTES OF THE MEETING OF February 3, 2015

A regular meeting of the Higher Education Commission was held at 3 Barrell Court, Concord, New Hampshire at 2:00 p.m. on Tuesday, February 3, 2015. The following members were present:

Tom Galligan, Chair
Steve Appleby (via telephone)
Sr. Paula Marie Buley (via telephone)
John Curran (via telephone)
Michael Diffily
Ross Gittell
Alicia Harvey-Smith (via telephone)
Anne Huot (via telephone)
Stephen Jones (via telephone)
Scott Kalicki
Peter Koch
Todd Leach
David Mahoney (via telephone)
Eli Rivera
Lindsay Whaley

The following members were unable to attend:

Virginia Barry
Jim Fitzgerald
Mark Huddleston
Michele Perkins
Sara Jayne Steen, Vice Chair

- 1) Chair Galligan called the meeting to order, welcomed everyone and requested a roll call.
- 2) Chair Galligan recognized and thanked James Birge, former commissioner, for his outstanding service to the Higher Education Commission and the higher education community in New Hampshire.

- 3) Mr. Mahoney reported on behalf of the former Chair of the Nominating Committee, James Birge. At the October 7, 2014 meeting, the Commission voted to amend the By-Laws and add a representative of a non-public postsecondary career school. The Nominating Committee met and recommended Steve Appleby. Mr. Mahoney moved, seconded by Mr. Koch, to nominate Steve Appleby to the Executive Committee. The motion passed without dissent, with Steve Appleby abstaining.
- 4) Mr. Kalicki moved, seconded by Mr. Koch, to accept the minutes of October 7, 2014. The motion passed without dissent.
- 5) Mr. Leach moved, seconded by Mr. Kalicki, to accept the December 2, 2014 Executive Committee minutes. The motion passed without dissent.
- 6) Mr. Kalicki moved, seconded by Mr. Rivera, to ratify the decision of the Executive Committee's vote on December 2, 2014 to approve the "doing business as" name change from "The College of Saint Mary Magdalen" to "Northeast Catholic College." The motion passed without dissent.
- 7) Richard Gustafson, Evaluation Team Chair, presented the Evaluation Report for the New Hampshire Institute of Art's request to extend degree-granting authority for all degrees through December 31, 2016. The site visit was held January 8, 2015 with Director MacKay also participating. The New Hampshire Institute of Art met all Commission standards and it was recommended that the Commission extend degree-granting authority for the the Bachelor of Fine Arts, Master of Arts in Art Education, Master of Fine Arts in Visual Arts, Master of Fine Arts in Photography, Master of Fine Arts in Creative Writing, and Master of Fine Arts in Writing for Stage and Screen through December 31, 2016, with the following provisions:
 - a. The New Hampshire Institute of Art file an annual report by December 31, 2015 providing updated enrollment figures, detailed progress on the five-year strategic plan, FY 2015 financial and FY 2016 YTD financial information, and a copy of the independent auditor's report for FY 2015.
 - b. Inform the Commission of the National Association of Schools of Art and Design decision with respect to the consolidation of the Master of Arts in Art Education program.
 - c. Provide the Commission with copies of all correspondence and reports to/from the New England Association of Schools & Colleges, the National Association of Schools of Art and Design, and the NH Department of Education's Office of Preparation Program Approval regarding the Institute's work with these associations. Additionally, the Commission would be invited to attend any site visit(s) as an observer, determined upon receipt and review of correspondence and reports.
 - d. Provide for the Commission to have a general and subject matter observer as participants in the New England Association of Schools & Colleges comprehensive evaluation visit to the Institute in April, 2016.

Mr. Leach moved, seconded by Mr. Rivera, to accept the recommendations. The motion passed without dissent.

- 8) Director MacKay presented highlights of the Director's Report. Major highlights included:
- a. The introduction of Jan Fiderio, the Division's newest staff member, who joins us from Antioch University New England.
 - b. The update on the State Authorization Reciprocity Agreement (SARA), with encouragement to institutions to consider joining.
 - c. Richard Gustafson's summarization of his observation report on the Daniel Webster College focused visit from the New England Association of Schools and Colleges on November 2-4, 2014.

The meeting adjourned at 2:45 p.m.